

Readopt with amendment Nur 601.01 and Nur 601.02, effective 1/23/16 (Document #11024), to read as follows:

CHAPTER Nur 600 NURSING EDUCATION PROGRAM APPROVAL

PART Nur 601 PURPOSE AND DEFINITIONS

Statutory Authority: RSA 326-B: 4-a, XV, RSA 326-B: 27.

Nur 601.01 Purpose.

(a) The purpose of this chapter is to set minimum standards that ~~[must]~~ **shall** be met by programs that educate those who seek to enter, or who are in and seek to advance in, the nursing profession.

(b) These standards are intended to safeguard the life, health, and public welfare of the people of New Hampshire by:

- (1) Providing for safe nursing practices by setting legal standards for the educational preparation of nurses;
- (2) Promoting self-evaluation of educational programs;
- (3) Providing for interested persons a list of educational programs meeting legal standards; and
- (4) Providing an educated^[-] **and** safe workforce.

Nur 601.02 Definitions.

(a) "Clinical nurse educator" means a BSN prepared nurse who supervises or teaches students in a clinical setting or in a skills lab.

~~[(a)]~~**(b)** "Clinical preceptor" means a registered nurse who:

- (1) Holds either a current unencumbered New Hampshire registered nurse license or a current and unencumbered multi-state registered nurse license issued by a compact state pursuant to RSA 326-B: 46;
- (2) Is employed by a cooperating agency, who assists a nursing student participating in a clinical practicum with acclimating to the role of the nurse; and
- (3) Evaluates student progress in meeting the goals and objectives of the program.

~~[(b)]~~**(c)** "Clinical teacher" means a registered nurse who holds either a current unencumbered New Hampshire registered nurse license or a current and unencumbered multi-state registered nurse license issued by a compact state pursuant to RSA 326-B:46, and who will be responsible for the supervision and guidance of no more than 2 nursing students during a clinical experience.

~~[(c)]~~**(d)** "Cooperating agency" means a participating agency providing student clinical experiences.

Commented [1]: Recommend definition of OPLC being the nurses working in OPLC (collaboration) Say BON working in conjunction with OPLC staff

Commented [2]: Should this be Clinical Preceptor to match below?

Commented [3]: Hospital or facility based?

[(d)](e) “Distance education” means instruction offered by any means, whether synchronous or asynchronous, where the student and faculty are in separate physical locations.

[(e)](f) “First level nurse” means a nurse who provides and coordinates patient care after graduating from an approved program of at least 2 years in length. Regionally, ~~[he or she]~~ **the first level nurse** might be referred to as a professional nurse or registered nurse.

Commented [4]: Delete this, as it is redundant in its language and what is the purpose?

[(f)](g) “Full approval” means the status granted to a nursing education program that has graduated its first class and is determined by the ~~[board]~~ **OPLC** to have complied with Section 326- B: 32 and these rules.

Commented [5]: Change this back to Board

[(g)](h) “Good academic standing” means the nursing student is in compliance with ~~[his or her]~~ **the** institution’s degree program’s definition of good standing and is making satisfactory progress toward the completion of degree requirements within the time limits of the degree program, including approved extensions.

[(h)](i) “Home state~~[/]~~ **or** jurisdiction” means the National Council of State Boards of Nursing (NCSBN) member state~~[/]~~ **or** jurisdiction where the nursing education program has legal domicile.

[(i)](j) “Host state~~[/]~~ **or** jurisdiction” means the NCSBN member state~~[/]~~ **or** jurisdiction, outside of the home state~~[/]~~ **or** jurisdiction where students participate in didactic coursework through distance learning ~~[and/]~~ or clinical experiences.

[(j)](k) “Initial approval” means the status granted to a new nursing education program that has been approved by the ~~[board]~~ **OPLC** to admit students.

Commented [6]: change this back to Board

[(k)](l) “Institutional accreditation” means the formal recognition or acceptance of the governing institution by an accrediting agency recognized by the United States Department of Education.

Commented [7]: Regional Accreditor

[(l)](m) “NCLEX- PN” means an examination offered through the NCSBN entitled the National Council Licensure Examinations by Practical Nurses.

[(m)](n) “NCLEX- RN” means an examination offered through the NCSBN entitled the National Council Licensure Examinations by Registered Nurses.

[(n)](o) “Nurse educator” means a person who holds either a current unencumbered New Hampshire registered nurse license or a current and unencumbered multi-state registered nurse license issued by a compact state pursuant to RSA 326-B:46, and who provides instruction in core theoretical or clinical nursing courses.

[(o)](p) “Program accreditation” means the formal recognition or acceptance of the nursing education program by a specialized professional nursing accrediting agency recognized as such by the United States Department of Education.

Commented [8]: Program Accreditation is CCNE ACEN not US DOE

[(p)](q) “Probation” means the status granted to a nursing education program when there is evidence at any time of non-compliance with RSA 326- B: 32 or these rules.

[(q)](r) “Second level nurse” means a nurse who provides basic nursing care under the direction of a first level nurse. Regionally, ~~[he or she]~~ **the second level nurse** might be referred to as a practical nurse or vocational nurse.

Commented [9]: No need to add this level (see First Level comment above)

[(s)](s) “Sponsoring institution official” means the person with authority to bind the educational institution in all matters related to nursing program approval and ongoing oversight of the nursing program.

Commented [10]: Need to clarify, are you talking about the school administrator or facility?

[(s)](t) “Withdrawal of approval” means an action taken by the [board] OPLC when it has been determined that the program fails substantially to meet the standards set forth in RSA 326-B: 32 or these rules and fails to correct the deficiencies within the time specified by the [board] OPLC.

Commented [11]: Keep Board, not OPLC

Readopt with amendment Nur 602.01 through Nur 602.04, effective 1/23/16 (Document #11024), to read as follows:

PART Nur 602 NURSE EDUCATION PROGRAM ORGANIZATIONAL, STAFF AND FACULTY, AND CURRICULAR REQUIREMENTS

Nur 602.01 Program Organization.

(a) Institutions seeking approval to offer either an RN or LPN nursing educational program shall:

- (1) Have the legal authority to conduct an educational program;
- (2) Establish academic policies, ensure financial support, and maintain adequate human and material resources;
- (3) Establish policies that comply with all ethical requirements adopted by the New Hampshire department of education, division of higher education-higher education commission;
- (4) Satisfy one or both of the following:
 - a. Be part of an existing educational institution accredited by the U.S. Department of Education; or
 - b. Have approval by the New Hampshire department of education, [division of] higher education [higher education] commission to operate in the state of New Hampshire;

Commented [12]: Where is programmatic accreditation here? Wording here "one or both" Want Regional and programmatic accreditation; lastly what is the ethical requirements adopted by NH DOE and what does that have to do with governance over BON

- (5) Present an organizational chart depicting the authoritative, communicative, collaborative, and cooperative lines within the institution and between groups and cooperating agencies contributing to the program’s educational goals;
- (6) Appoint a nursing program director who:
 - a. Holds a current and unencumbered New Hampshire license or a current and unencumbered multi-state license issued by another compact state;
 - b. Meets criteria required by Nur 602.06;
 - c. Reports to the sponsoring official; and
 - d. Has the authority and responsibility for the program’s administration;

(7) Authorize the director to prepare and administer the program's budget, and make recommendations to the sponsoring institution's officials regarding the program's fiscal needs; and

(8) For programs located within the state of New Hampshire require that the full-time director's primary duty location be in New Hampshire

(b) The director shall initiate and maintain current contractual agreements with cooperating agencies providing student-learning experiences which shall:

(1) Indicate instructional responsibilities, instructional activities, nurse-educator, ~~and~~ staff orientations, and patient-care responsibilities;

(2) Be developed with the cooperating agency providing the learning resources;

(3) Require periodic review according to program policies and provide notice for contract termination sufficient to prevent interruption of the program;

(4) Require full control of learning activities by the sponsoring institution including selection, instruction, and evaluation of learning activities; and

(5) Establish times for nurse-educators and agency members to meet jointly to review the program's philosophy, objectives, learning experiences, expected outcomes and future directions.

(c) The requirements of (b) above shall not apply to observational experiences.

Nur 602.02 Program Policies. Each sponsoring institution shall adopt and make publicly available clearly written student and institutional policies and procedures, including but not limited to:

(a) Admission;

(b) Transfer;

(c) Evaluation;

(d) Dismissal and termination;

(e) Withdrawal;

(f) Grading;

(g) Successful completion and graduation;

(h) Grievance and due process;

(i) Illness;

(j) Personal leave;

(k) Confidentiality and access to student records housed within the nursing department;

- (l) Tuition and refund.

Nur 602.03 Program Fiscal, Human, and Physical Resources.

(a) The program shall provide sufficient learning resources for students and staff, including print and non-print materials, to accommodate the needs of all students and nurse educators.

(b) The program shall develop and make available for review policies that address acquisition and deletion of library materials, including both print and non-print materials.

(c) The program shall provide and make available to nursing students and nurse[-] educators' sufficient hardware, software, related equipment, and electronic resources to support current educational practices.

(d) The sponsoring institution shall provide to nurse[-] educators' classroom and office space comparable to that of other sponsoring institution faculty that provides:

- (1) Privacy for individual conferences;
- (2) Sufficient work area to accomplish assigned tasks;
- (3) Sufficient office equipment and teaching tools to meet faculty needs;
- (4) Clean, safe environmental conditions with comfortable temperatures;
- (5) Adequate lighting; and
- (6) Audio-visual or simulator equipment necessary for care demonstrations.

Nur 602.04 Program Documents.

(a) Program documents pertaining to students shall be accurate, complete, confidential, [and] secure, and contain the following data:

- (1) Admission and re-admission;
- (2) Dismissal and termination;
- (3) Grading;
- (4) Graduation;
- (5) Evaluation;
- (6) Failure;
- (7) Withdrawal;
- (8) Health; and

(9) Personal leave.

(b) The institution shall provide for permanent preservation, security and retrievability of student documents including a transcript indicating dates of entrance, progression, completion, and courses.

(c) Faculty records shall include documentation of:

(1) Current and unencumbered New Hampshire registered nurse (RN) licensure or multi-state license issued by a compact state; ~~and~~

(2) Performance evaluations[-]; and

(3) Evidence of meeting the minimum required qualifications for each type of nursing program.

Commented [13]: add (LNA, LPN, ADN, BSN, MSN, DNP, EdD, PhD)

(d) Sponsoring institutions shall retain and make available records regarding administration and nurse-educator evaluative procedures.

(e) ~~The sponsoring institution shall prepare and file with [the board] OPLC no later than January 1 of the following calendar year [an annual report that includes]~~ the “Board of Nursing Program Annual Report” requiring the following:

Commented [14]: Match to New Report

Commented [15]: Change back to The Board

(1) ~~State and regional and professional accrediting agency findings;~~

Commented [16]: State, regional, and programmatic accrediting agency findings

(2) Current catalogue and program policies that accurately depict the nursing programs-actually offered during the program year;

(3) The name and address of the sponsoring institution official, and the director of the nursing program;

(4) The name, nursing specialty and academic preparation of each nurse[-] educator;

(5) Each nurse[-] educator’s workload in terms of hours and weeks and the program director’s responsibilities in terms of teaching, administration, and student guidance;

(6) A list of cooperating agencies;

(7) Current curricular plan and anticipated curricular or program changes;

(8) The number of applications, enrollments, transfers, dismissals, failures, and graduates, by year for the previous 5 years;

(9) A 3-year summary of the NCLEX-PN or NCLEX-RN scores received by program graduates;

Commented [17]: ? include APRN?

(10) Program budget data along with a copy of:

a. The sponsoring institution’s most recent fiscal audit of receipts and expenditures relating to the program,

b. Opinion letters of the auditors; and

- c. Management’s response to audit findings; and
- (11) The dated signature of the program director.

Repeal Nur 602.05, effective 1/23/16 (Document #11024), as follows:

~~[Nur 602.05 Nurse Educator Approval.~~

~~—— (a) Each sponsoring institution shall submit for each proposed nurse educator Form “Application for Faculty Approval Board Approved Education Programs”, as amended 04-06-2015.~~

~~—— (b) No nurse educator shall assume responsibilities for which approval under this section is requested until such approval has been granted by the board.~~

~~—— (c) Each faculty member, preceptor, employee or agent of a distance education pre-licensure education program who is in contact with patients and students shall hold a current and active license to practice in the place where the patients are located that is not encumbered and meets all licensing requirements of the state of NH.~~

~~—— (d) Faculty of distance education pre-licensure programs who teach clinical experiences in NH shall seek and obtain nurse educator approval pursuant to Nur 602.07.~~

~~—— (e) Faculty who teach distance education didactic nursing courses, or who have oversight of students or preceptors but do not provide care for patients, shall hold a current and active license to practice that is not encumbered and meets the requirements of the home state or jurisdiction where the nursing program is approved.]~~

Readopt with amendment and renumber Nur 602.06, effective 1/23/16 (Document #11024), as Nur 602.05 to read as follows:

Nur 602.0[6]5 Director’s Qualifications.

~~[(a) The program shall complete and submit Form “Application for Faculty Approval Board, Approved Education Programs”, as amended 04-06-2014.]~~

~~[(b)](a)~~ The director of a nursing program offering a degree leading to a registered nurse license shall possess and document the following minimum qualifications:

(1) For a program that offers a doctoral or master level nursing degree, the following criteria are required:

- a. A [nursing] master’s degree in nursing, and a doctoral degree with a focus in nursing; and
- b. At least 5 years of administrative/educational experience in nursing; and

~~[(2) For a program that offers a masters level nursing degree, following criteria are required:~~

~~a. A master's degree in nursing and a doctorate with a focus in nursing; and~~

~~b. At least 5 years of administrative/educational experience in nursing; and]~~

~~[(3)]~~**(2)** For a program that offers a baccalaureate or associate level nursing degree, the following criteria are required:

a. A master's degree in nursing; and

b. At least 5 years of administrative/educational experience in nursing.

~~[(e)]~~ The director of a nursing program offering an associate degree leading to a registered nurse license shall possess and document the following minimum qualifications:

~~(1) A master's degree in nursing; and~~

~~(2) At least 5 years of administrative/educational experience in nursing.]~~

~~[(d)]~~**(b)** The director of a nursing program offering a diploma or associate degree leading to a practical nurse license shall possess and document the following minimum qualifications:

(1) A master's degree in nursing; and

(2) At least 5 years of administrative/educational experience in nursing.

~~[(e)]~~**(c)** For programs located within the state of New Hampshire, the program shall require that the full-time director's primary duty location be in New Hampshire.

Readopt with amendment and renumber Nur 602.07, effective 7/6/19 (Document #12824), as Nur 602.06 to read as follows:

Nur 602.0~~[7]~~**6** Nurse-Educator Qualifications.

(a) Nurse[-] educators in programs offering~~[the baccalaureate, masters, or doctorate degree]~~ a degree or diploma leading to a registered nurse license shall possess the following minimum qualifications including:

(1) A master's degree in nursing or a baccalaureate degree in nursing with a master's degree or doctorate in:

a. Public health;

b. Health care administration/leadership;

c. Health promotion; or

d. Another field related to health care or education; and

(2) **[A] Have and are able show documentation of at least 2 years of relevant nursing experience in their specific area of educational responsibility**~~[-and]~~.

~~[(3) Comply with Nur 602.05.]~~

~~[(b) Nurse educators in programs offering the associate degree or the diploma leading to a registered nurse license shall possess and document the following minimum qualifications:~~

~~(1) A master's degree in nursing or a baccalaureate in nursing with a master's degree in:~~

- ~~a. Public health;~~
- ~~b. Health care administration/leadership;~~
- ~~c. Health promotion; or~~
- ~~d. Another field related to health care or education;~~

~~(2) Have and document at least 2 years of relevant nursing experience in their specific area of educational responsibility; and~~

~~(3) Comply with Nur 602.05.]~~

(b) Clinical Nurse Educators in programs offering a degree or diploma leading to a registered nurse license shall possess the following minimum qualifications including:

(1) a baccalaureate degree in nursing or higher; and

(2) Have and are able show documentation of at least 2 years of relevant nursing experience in their specific area of educational responsibility.

(c) Nurse[-] educators in educational programs offering the diploma leading to a practical nurse license shall possess and document the following minimum qualifications including:

(1) Both of the following:

a. A master's degree in nursing or a baccalaureate **degree** in nursing with a master's degree in:

- 1. Public health;
- 2. Health care administration/ leadership;
- 3. Health promotion; or
- 4. Another field related to health care or education;

b. [A] **Are able to show documentation of at least 2 years of relevant nursing experience in their specific area of educational responsibility; or**

(2) A bachelor's degree in nursing and at least 4 years of relevant nursing experience in their specific area of educational responsibility.

Repeal Nur 602.08, effective 1/23/16 (Document #11024), as follows:

~~[Nur 602.08 Temporary Nurse-Educator Approval.~~

~~—— (a) Each sponsoring institution and program director may seek a temporary nurse-educator approval for an individual who fails to meet criteria as required by Nur 602.07.~~

~~—— (b) The sponsoring institution shall submit a request that provides the following information:~~

~~(1) The nurse-educator's name, address, teaching and practice experience, educational qualifications;~~

~~(2) The nurse-educator's anticipated instructional assignment and supervision of that assignment; and~~

~~(3) The details of an academic study plan and timeframe designed to bring the nurse-educator into compliance with Nur 602.07.~~

~~—— (c) Board approval for a temporary nurse-educator shall be granted if:~~

~~(1) The nurse-educator has successfully completed a baccalaureate degree nursing program, or can document:~~

~~a. Successful matriculation in a graduate or doctorate program having met generalist requirements for a BSN or MS degree and with a program focus as listed in Nur 602.07(a); and~~

~~b. That he or she holds a current and unencumbered New Hampshire registered nurse license or a current and unencumbered multi-state RN license issued by a compact state;~~

~~(2) The nurse-educator has and documents at least 2 years of clinical experience in the area of the anticipated teaching assignment to prepare the nurse-educator to instruct students in that area;~~

~~(3) The anticipated assignment is congruent with educational and experiential preparation;~~

~~(4) Supervision is adequate for the anticipated assignment; and~~

~~(5) The academic study plan meets the requirements of (b) above.~~

~~—— (d) Temporary nurse-educator approval shall be extended if the applicant has matriculated and demonstrated progress in master's degree education program with a program focus as listed in Nur 602.07(a) as evidenced by taking at least one full course per semester. Each such extension shall remain in effect for 12 months and the total time allotted for master's degree completion, including any extensions, shall not exceed 48 months.]~~

Readopt with amendment and renumber Nur 602.09 through Nur 602.16, effective 1/23/16 (Document #11024), as Nur 602.07 through Nur 602.14 to read as follows:

Nur 602.0[9]7 Nurse-Educator Responsibilities.

(a) A nurse[-] educator shall be responsible for the instruction and supervision of no more than 8 students during clinical learning activities at cooperating agencies.

(b) A nurse educator shall be responsible for the instruction of no more than 12 students when:

(1) The student is directly supervised by a registered nurse, who is serving as either a clinical teacher or preceptor, in a health care setting; and

(2) A method of access to program faculty for purposes of communication of student progress and evaluation is identified for each student at the onset of the clinical experience.

(c) At the cooperating agency the student to nurse[-] educator ratio shall be determined after considering the following:

(1) Level of student's educational preparation;

(2) Quality of nursing care required;

(3) Number of care-recipients assigned;

(4) Faculty expertise;

(5) Cooperating agency policies; and

(6) The limitations imposed pursuant to (a) and (b) above.

(d) During a clinical learning experience, nurse[-] educators may seek expertise of other health-care providers for specific learning activities based on written objectives, but the nurse-educator shall be readily available and shall meet with students to assist with integration of learning activities.

(e) Nurse[-] educators shall meet periodically, but at least annually, according to sponsoring institution and program policies, to recommend educational and policy revisions based on program review and evaluation.

Nur 602.[40]08 Substitute Nurse[-] Educator.

(a) In programs leading to registered or practical nurse licensure a substitute nurse[-] educator for a specific clinical site shall be designated by the program director when a nurse[-] educator is absent due to illness, education or other unexpected circumstances.

(b) Appointment of substitute nurse educators for longer than one consecutive semester shall require approval by the [board] OPLC using the same criteria as set forth in Nur 602.07.

Commented [18]: Return to The Board

(c) The program director shall be responsible to ensure that the assignment of the substitute nurse-educator:

(1) Is appropriate to the clinical content;

(2) Is of limited duration; and

(3) Maintains the program integrity.

(d) Substitute nurse-educators shall be selected on the basis of:

- (1) The level of the students' educational preparation;
- (2) The substitute nurse[-] educator's education and demonstrated clinical expertise; and
- (3) Institutional and cooperating agency policies.

(e) A substitute nurse[-] educator shall:

- (1) Hold a current and unencumbered New Hampshire registered nurse license or a current and unencumbered multi-state RN license issued by a compact state;
- (2) Be employed at the clinical site at the time of approval as a substitute nurse[-] educator;
- (3) Have been employed at such site for at least 3 months;
- (4) Have been approved by the program director on the director's evaluation of the factors in (c) above; and
- (5) Have been oriented by the program director, or designee, to the curriculum and student performance expectations.

(f) The substitute nurse[-] educator shall not:

- (1) Maintain [~~his or her~~] **their** own clients or patients during the time [~~that he or she~~] **they are** act[~~s~~]**ing** as a substitute nurse[-] educator; or
- (2) Be responsible for the instruction of more than 8 students, except as provided under Nur 602.0[9]**8** (b).

Nur 602.[11]**09** Program Philosophy and Outcomes.

(a) Each nursing program shall develop and maintain a clearly written statement of the nursing program's philosophy, reflecting the mission statement of the sponsoring institution, that defines the nurse[-] educators' beliefs regarding the concepts identified as foundational to the program.

(b) The nursing program's anticipated outcomes shall be grounded in the philosophy and the organizing framework and shall serve to evaluate student performance as well as criteria for selecting learning activities.

Nur 602.1[2]**0** Curricular Requirements.

(a) The curriculum shall be derived from the program's written philosophy and organizing framework and shall demonstrate logical sequencing and internal consistency.

(b) To promote health and prevent disease, registered nurse programs shall provide a minimum of 1080 hours of nursing classroom instruction and concurrent clinical practice offering students the

opportunity to care for individuals, families, groups, and communities during various developmental stages who are experiencing physiological, or psychosocial, or environmental disruptions.

(c) To promote health and prevent disease practical nurse programs shall provide a minimum of 600 hours of nursing classroom instruction and concurrent clinical practice offering students the opportunity to care for individual, families, groups, and communities during various developmental stages that shall be considered to be in physiologically or psychosocially, ~~non complex,~~ stable situations.

Commented [19]: delete non complex

(d) Curricular content related to nursing courses shall include concurrent theoretical and clinical components designed to provide instructional activities benefiting individuals, families, and groups across the life span.

(e) Curriculum components shall include:

- (1) Experiences that promote clinical judgment, clinical management, and commitment to improving quality and safety of the health care system; and
- (2) Evidence-based learning experiences and methods of instruction, including distance education methods, which are consistent with the curriculum, provided that:
 - a. Faculty supervised clinical practice shall provide clinical hours consistent with Nur 602.1[2]1 (b), (c) and (d);
 - b. Simulation may be utilized as a teaching strategy in laboratory and clinical settings to meet objectives for purpose of calculating the hours in the curriculum;
 - c. Simulation will not be in lieu of an entire clinical experience; and
 - d. Clinical experiences, including those with preceptors, shall be directed by readily available nurse-educator faculty members~~[-and]~~.

Nur 602.1[3]1 Course Content, Registered Nursing.

(a) Nursing as an applied science, shall, at a minimum, include choices from the natural, physical, and behavioral sciences and the humanities including but not limited to the following:

- (1) Anatomy & physiology
- (2) Genetics;
- (3) Microbiology;
- (4) Nutrition;
- (5) Pathophysiology;
- (6) Physics;
- (7) Chemistry;
- (8) Pharmacology;

- (9) Mathematics;
- (10) Communications;
- (11) Anthropology;
- (12) Sociology;
- (13) Psychology;
- (14) Human development throughout the life span;
- (15) Literature;
- (16) Philosophy;
- (17) Ethics and Bioethics;
- (18) History.

(b) The curriculum of the nursing education program shall include knowledge, skills, and abilities necessary for the scope and guidelines of competent nursing practice expected at the level of licensure with coursework in:

- (1) Biological, physical, social and behavioral sciences to promote safe and effective nursing practice;
- (2) Professional responsibilities, legal and ethical issues, history and trends in nursing and health care;
- (3) Didactic content and supervised clinical experiences in the prevention of illness, the promotion, restoration and maintenance of health in patients across the lifespan, including end of life, and from diverse backgrounds; and
- (4) Didactic content and supervised clinical experience [~~which integrates the Quality and Safety Education for Nurses (QSEN) (2012), as referenced in Appendix II,~~] to include patient safety, patient-centered care, evidence-based practice, teamwork and collaboration, quality improvement and informatics, reflect contemporary practice, and nationally established patient health & safety goals.

(c) All clinical experiences/assignments shall require the following:

- (1) A contractual arrangement between the program and cooperating agency;
- (2) Evidence of organized student orientation to the cooperating agency;
- (3) Orientation of program faculty and nursing staff serving in the roles of nurse clinical educator, clinical teacher, or preceptor^[7] or practicum facilitator to the educational program's philosophy, objectives and purposes;

- (4) Regularly scheduled discussion regarding learning experiences that include, but are not limited to, clinical conferences, formal meetings, and phone conferences;
 - (5) Awareness of and adherence to policies that address role and responsibilities of student, clinical teacher, and preceptor^[f] or practicum facilitator; and
 - (6) An evaluation process of the learning experience that addresses student learning at the conclusion of each experience;
- (d) Additional requirements for clinical experiences and assignments shall include:
- (1) No more than 2 students shall be assigned to a registered nurse preceptor;
 - (2) Regular communication regarding student progress shall occur between an assigned registered nurse preceptor, student and program faculty member responsible for oversight of the clinical experience;
 - (3) Clinical preceptors shall have an unencumbered license to practice as a nurse at or above the level for which the student is being prepared, in the jurisdiction where the clinical experience is being conducted; and
 - (4) Clinical teachers shall have access to program faculty for purposes of communicating student progress with learning outcomes, inquiries and evaluation of student.

Commented [20]: Change to Clinical faculty

Nur 602.1[4]**2** Course Content, Practical Nursing.

(a) Nursing as an applied science, shall, at a minimum, include choices from the natural, physical and behavioral sciences and the humanities including but not limited to the following:

- (1) Anatomy & physiology
- (2) Microbiology;
- (3) Nutrition;
- (4) Pathophysiology;
- (5) Chemistry;
- (6) Pharmacology;
- (7) Mathematics;
- (8) Communications;
- (9) Sociology;
- (10) Psychology;
- (11) Human development throughout the life span;

(12) Literature; and

(13) Ethics, or Bioethics.

(b) The curriculum of the nursing education program shall coursework that addresses knowledge, skills, and abilities necessary for the scope and guidelines of competent nursing practice expected at the level of licensure with coursework in:

(1) Biological, physical, social and behavioral sciences to promote safe and effective nursing practice;

(2) Professional responsibilities, legal and ethical issues, history and trends in nursing and health care;

(3) Didactic content and supervised clinical experiences in the prevention of illness, the promotion, restoration, and maintenance of health in patients across the lifespan, including end of life, and from diverse backgrounds;

(4) Faculty supervised clinical practice, which shall provide clinical hours consistent with Nur 602.12 (b), (c) and (d);

(5) Didactic content and supervised clinical experience [~~which integrates the Quality and Safety Education for Nurses (QSEN), (2012), as referenced in Appendix II,~~] to include patient safety, patient-centered care, evidence-based practice, teamwork and collaboration, quality improvement and informatics, reflect contemporary practice, and nationally established patient health & safety goals.

(c) All clinical experiences^[4] or assignments shall be required to have the following:

(1) A contractual arrangement between the program and cooperating agency;

(2) Evidence of organized student orientation to the cooperating agency;

(3) Orientation of program faculty and / nursing staff to the educational program's philosophy, objectives and purposes;

(4) Regularly scheduled discussion regarding learning experiences that include, but are not limited to, clinical conferences, formal meetings, and phone conferences;

(5) Awareness of and adherence to policies that address role and responsibilities of student and faculty; and

(6) An evaluation process of the learning experience that addresses student learning at the conclusion of each experience.

Nur 602.1[5]3 Distance Education-Pre-Licensure.

(a) The curriculum of the distance nursing education program shall include knowledge, skills, and abilities necessary for the scope and standards of competent nursing practice expected at the level of licensure.

(b) Distance education provided by nursing faculty shall meet the same requirements, rigor and quality as an on-campus program and shall comply with Nur 602.1[+]0 and Nur 602.0[9]8.

(c) Each facility member, preceptor, employee, or agent of a distance education pre-licensure education program who is in contact with patients and students or who have oversight of students or preceptors shall hold a current and active license to practice in the place where the patients are located that is not encumbered and meets al licensing requirements of the state of NH.

(d) Each facility that teaches distance education didactic nursing courses but do not provide care for patients, shall hold a current and active license to practice that is not encumbered and meets the requirements of the home state or jurisdiction where the nursing program is approved.

[(e)](e) A distance learning pre-licensure nursing education program shall be approved by the board of nursing in its home state or jurisdiction.

[(d)](f) If the board as host state receives a complaint against a distance learning pre-licensure program that is approved in another state/jurisdiction, it shall file that complaint with the home state/jurisdiction for investigation and action.

[(e)](g) Distance learning pre-licensure nursing education programs in the home state shall provide oversight to the students in the host states and shall be responsible for the student's supervision.

[(f)](h) Each distance learning pre-licensure nursing education program shall have accreditation from a regional or national accreditation entity approved as such by the U.S. Department of Education for programs of nursing education.

[(g)](i) A distance learning pre-licensure education program seeking to serve students in New Hampshire shall submit proof of its accreditation **and membership in NC-SARA** to the [board] OPLC.

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[(h)](j) No provisions of this rule shall be construed to prohibit the practice of nursing by a student currently enrolled in and actively pursuing completion of a pre-licensure nursing education program, if all the following are met:

(1) The student is participating in a program located in New Hampshire and approved by the [board] OPLC:

Commented [22]: keep it The Board

(2) The student is participating in this jurisdiction in a component of a program located in another jurisdiction that is approved by a board of nursing that is a member of NCSBN.

(3) The student's practice is under the auspices of an approved program; and

(4) The student acts under the supervision of a licensed RN serving for the program as a faculty member or **teaching assistant**.

Commented [23]: change to Clinical Faculty, Clinical Preceptor

[(i)](k) The distance education program shall establish:

(1) A systematic plan of evaluation for assessment of student learning and program outcomes; and

(2) A systematic plan to intervene effectively should untoward clinical or professional issues arise.

~~[(+)](d)~~ (d) Approved pre-licensure nursing education programs located in jurisdictions other than New Hampshire that contract with health care facilities or agencies in New Hampshire to provide clinical experience for nursing students shall register their intent with the ~~[board]~~ **OPLC** prior to **at least 6 weeks prior to** providing the **clinical** experience. ~~[Notification of intended placement of students in NH shall occur 6 weeks in advance of the clinical experience.]~~

Commented [24]: change back to The Board

(m) Schools seeking clinical placement in NH shall complete and submit~~[;]~~ **the following forms:**

(1) ~~["Form New Hampshire"]~~ "Petition for Non-N~~[ew Hampshire]~~H Based Pre-Licensure or Graduate Programs Offering Clinical Experience in N~~[ew Hampshire]~~H~~[-]~~ - Part B~~[-]~~ Student Clinical Placement, [10-29-2014] revised 1/2024~~[-]~~ and requiring the following information:

(2) ~~[Form]~~ "Clinical Preceptor Agreement for Non N~~[ew Hampshire]~~H Based Pre-Licensure or Graduate Programs Offering Clinical Experience in N~~[ew Hampshire, 01-07-2015"]~~H, revised 1/2024 requiring the following information:

Commented [25]: Can we just require schools to have their own Clinical Placement forms? Why add that layer of a NH form?

Nur 602.1[6]**4** Program Changes.

(a) The director of a nursing education program shall provide written notice to the ~~[board]~~ **OPLC** at least 3 months prior to implementation of any curricular design changes.

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(b) The following changes to curricular or program design shall require ~~[board]~~ **OPLC** approval:

Commented [27]: Keep it The Board

- (1) Revisions to the philosophy, organizing framework, and student learning and program outcomes;
- (2) A significant increase or decrease in planned enrollment that ~~[may]~~ affects the overall faculty-student ratio or the capacity of institutional facilities or regional practice sites;
- (3) Departure from the current educational methods or practices;
- (4) Anticipated timeframe for implementing and evaluating changes;
- (5) Revision of curriculum; to include changes in more than 10% of credit hours;
- (6) Length of program;
- (7) Implementation of a pilot program or project;
- (8) Implementation of any relocation, satellite, off campus program or distance education component;
- (9) Changes in availability of adequate practice sites for the program that result in reduction in student enrollment or faculty positions; or
- (10) Changes in nursing program leadership.

(c) The sponsoring institution seeking ~~[board]~~ **OPLC** approval for curricular changes shall document:

Commented [28]: Change to The Board

- (1) Description of the proposed change with cumulative, data evidence-based, criteria for change;
- (2) Rationale for the change;
- (3) Human, financial, and physical resources required;
- (4) Integration with the current philosophy, purposes, organizing framework and curriculum; and
- (5) Evaluative process for assessing change.

(d) The ~~[board shall apply the]~~ criteria set forth in Nur 602.12 **shall be applied** when considering approval of changes in curricular or program design pursuant to (a) above.

Repeal Nur 602.17, effective 1/23/16 (Document #11024), as follows:

~~[Nur 602.17 Accreditation Required.~~

~~— (a) Each nursing program that has not been approved by the board prior to October 1, 2007, shall obtain accreditation from a regional or national nursing accreditation entity approved as such by the U. S. Department of Education for programs of nursing education and submit proof of such accreditation as part of its application for full approval by the board.~~

~~— (b) Unaccredited nursing programs that do not show student outcomes that meet or exceed minimum state or national NCLEX scores for licensure shall not be recognized in New Hampshire prior to completion of the full accreditation process.]~~

Readopt with amendment and renumber Nur 602.18, effective 1/23/16 (Document #11024), as Nur 602.15 to read as follows:

~~Nur 602.1[8]5 Comparable Education.~~

(a) ~~Comparable education for practical nursing shall include the following requirements:~~

- (1) Licensing by comparable education for practical nursing shall only be available to pre-licensure students within the state of New Hampshire;
- (2) An applicant seeking licensure as an LPN shall complete and submit Form **"Licensing by Examination Comparable Education" 2-2015**; and
- (3) Each person seeking licensure as an LPN by comparable education shall provide, prior to sitting for the NCLEX- PN, evidence of completion of courses in:
 - a. Fundamentals of Nursing;
 - b. Medical/Surgical Nursing;

Commented [29]: Shouldn't this be in the Initial Application Section. This section is about education programs. Perhaps this should only describe what a comparable education is.

Commented [30]: If they have passed NCLEX-PN, then can this section just be removed? If the student wants to take NCLEX -PN in NH then, the student states which State they want to sit in, its between Pearson and the student (having been approved by initial school to sit) ? eliminate this?

- c. Mental Health Nursing;
- d. Maternal and Child Health;
- e. Pediatric Nursing; and
- f. All other applicable nursing courses required by Nur 602.1[4]3; and

(4) Course work hours shall total a minimum of 600 hours of instruction.

(b) Military personnel who meet New Hampshire's minimum educational practical nursing requirements pursuant to Nur.602.1[4]3 shall be allowed to take the examination.

(c) The NCLEX- PN shall be taken only twice if approved by comparable education.

(d) Each person seeking licensure as an RN by comparable education for registered nursing, prior to sitting for the NCLEX RN, shall provide the following:

- (1) An official transcript or other evidence of completion of courses that verifies completion of generalist requirements for a nursing degree pursuant to Nur 602.1[3]2; and
- (2) An official transcript or other evidence of completion of course work hours that total a minimum of 1,080 hours of instruction pursuant to Nur 602.1[2]1.

Readopt with amendment Nur 603.01 through Nur 603.04, effective 1/23/16 (Document #11024), to read as follows:

PART Nur 603 NURSE EDUCATION PROGRAM APPROVAL

Nur 603.01 Approval Process. All applications for initial approval, full approval, or extension of initial approval shall be processed in accordance with Plc 304.06 through Plc 304.10.

~~[(a) Upon receipt of an application for a nurse education program approval and payment of all applicable fees under Nur 607.01, the board shall:~~

- ~~(1) Confer initial approval pursuant to Nur 603.01;~~
- ~~(2) Extend initial approval for up to 2 years;~~
- ~~(3) Confer full approval pursuant to Nur 603.05; or~~
- ~~(4) Deny approval pursuant to Nur 603.06.~~

~~— (b) The board shall provide written notification to the sponsoring institution official and director within 10 working days of its decision, including all findings of program deficiencies and actions needed for compliance with these rules and RSA 326-B: 32.~~

~~— (c) The sponsoring institution may appeal the board's decision by requesting a hearing within 30 days of the date of the notification.~~

Commented [31]: Same as LPN above, student graduated from a school, eligible to sit for NCLEX-RN and schedules exam wherever

— (d) The sponsoring institution's official and director shall be given notice of the hearing as required by RSA 541-A:31, III, and Nur 207.02.

— (e) The board shall, following a hearing held pursuant to Nur 200, notify in writing within 10 working days the sponsoring institution's official and director of the board's decision.

— (f) Based upon the application for approval and the evidence adduced at the hearing, the board shall:

- (1) Confer full approval;
- (2) Confer initial approval;
- (3) Affirm its previous decision; or
- (4) Deny approval.

— (g) Failure of the sponsoring institution to respond to the board's order resulting from the hearing under (e), above, shall result in denial or withdrawal of approval pursuant to Nur 603.09.]

Nur 603.02 Application and Initial Approval.

[(a) The board ~~OPLC~~ shall confer initial approval to sponsoring institutions seeking to establish a nursing program following review and compliance with:

- (1) The provisions of (b) and (c) below; and
- (2) RSA 326-B: 32.]

[(b)](a) The sponsoring institution shall [file an application with the board] **complete and submit the "Application for Facility Program Approval"** at least 12 months before anticipated enrollment of students, providing the following:

- (1) The name of the sponsoring institution and the sponsoring institution official;
- (2) Documentation, in the form of applicable statutes, the institution's charter, or articles of incorporation, that the sponsoring institution is authorized to conduct such a program;
- (3) An indication of whether the application proposes RN educational preparation or LPN educational preparation;
- (4) The sponsoring institution's rationale for establishing the program, which shall include:
 - a. The details of the program planned;
 - b. The length of the program;
 - c. The expected program opening date; and
 - d. Anticipated enrollment;
- (5) A comprehensive feasibility study that shall address at least the following:

- a. Documentation of the need and demand for such a program in New Hampshire;
 - b. The projected impact the program would have on existing programs in the region where the program is being proposed;
 - c. A hiring plan for qualified program administrators, faculty, and staff;
 - d. The sources and number of potential students; and
 - e. The names of proposed cooperating agencies and contact information, including evidence of their intent to contribute to the achievement of the clinical objectives of the program;
- (6) The name of a qualified registered nurse director who meets [board] the criteria as required by Nur 602.06;
- (7) Documentation of human, fiscal, and material resources, including the number of nurse-educators representing specialty areas, to meet educational needs;
- (8) Documentation of meeting the surety indemnification requirements of RSA 188-G:3 and Hede 304.11, including requiring the company that issues the bond to notify the [board] OPLC directly in the event of non-renewal or cancellation;
- (9) Anticipated nurse-educator to student ratio;
- (10) Proof of institutional accreditation from a regional or national accreditation entity approved as such by the U. S. Department of Education and proof of application for accreditation for programs of nursing, as required by ~~[Nursing 602.17]~~ Nur 603.08; and
- (11) A proposed timeline for initiating and expanding the program.
- (c) The sponsoring institution shall submit to the [board] OPLC, at least 6 months prior to anticipated student attendance, the following:
- (1) An overview of the proposed total curriculum that includes:
 - a. A statement of its philosophy, organizing framework and student learning and program outcomes.
 - b. A master plan of curriculum, indicating the sequence for both nursing and non-nursing courses, as well as pre- and co-requisites for such courses;
 - c. A description of each course and its objectives;
 - d. Course syllabi for all first-year nursing courses;
 - e. A plan for total program evaluation, addressing at least the following:
 1. Student progress;

Commented [32]: Suggested change above to regional and programmatic accreditation

Commented [33]: Keep The Board

2. Curriculum and course content;
 3. Proposed nurse educators and instructional methods;
 4. Cooperating agencies;
 5. Physical, human and fiscal resources required to achieve student success;
 6. Attrition, recruitment, and retention;
 7. Total program integration;
 8. Clinical opportunities and availability of resources; and
 9. Contracts for clinical sites; and
- f. Documentation to demonstrate that the program has:
1. Adequate support resources including:
 - (i) A library;
 - (ii) Learning resources and technology designed to enhance learning that is comprehensive, state of the art, and sufficient to meet faculty and student needs;
 - (iii) Classroom space;
 - (iv) At least one laboratory;
 - (v) Office equipment and supplies;
 - (vi) Office space;
 - (vii) Secretarial support; and
 - (viii) Academic counseling staff and resources for the projected enrollment;
 2. Adequate financial resources for planning, implementing, and continuing the program; and
- (2) Clearly written student and institutional policies and procedures that address at least the following:
1. Admission criteria and decision making authority;
 2. Transfer;
 3. Evaluation;
 4. Dismissal and termination;

5. Withdrawal;
6. Grading;
7. Program completion and graduation;
8. Grievances and due process;
9. Illness;
10. Personal leave;
11. Confidentiality of and access to student records maintained by the program; and
12. Tuition, other costs, and refunds.

(d) The [board] **OPLC** shall conduct an on-site [survey] **inspection** of the proposed program and agencies to determine compliance with all applicable requirements for the establishment of the nursing education program.

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(e) The [board] **OPLC** shall afford the sponsoring institution the opportunity to comment on the [survey] **inspection** in writing.

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(f) If the [board] **OPLC** finds that the resources and plans meet all the applicable rules for establishing the new nursing education program, the [board] **OPLC** shall grant initial approval conditioned upon:

Commented [36]: Keep The Board

- (1) The maximum enrollment for the first class of students correlates with the required program resources;
- (2) Enrollment of the first class of students within one year of such initial approval;
- (3) Receipt of program approval from the higher education commission; and
- (4) Acknowledgement that if the above conditions of initial approval are not met, the [board's] approval shall expire.

(g) Sponsoring institutions shall notify [the board] **OPLC** immediately in the event that the surety indemnification required pursuant to RSA 188-G: 3 and Hedc 304.11 is not renewed or is cancelled.

(h) Notification to [the board] **to OPLC** by the surety company that issued the bond shall not relieve the sponsoring institution from providing notification of the non-renewal or cancellation of such required surety indemnification.

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(i) Sponsoring institutions shall seek full program approval within 6 months following the issuance of its first diplomas and issuance of NCLEX results.

(j) If the [board] **OPLC** finds that the resources and plans do not meet all the rules for establishing a new nursing program, the program [may] **shall** submit a new plan no sooner than 6 months after being informed that the original plans were not satisfactory if they wish to continue the process.

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(k) A program that received initial approval that expired due to failure to enroll students within one year shall not submit a new application for initial approval until at least 12 months have passed since the rescission.

(l) A sponsoring institution that seeks to establish another nurse education program at a different level shall not apply before receiving full approval of the previous program.

Nur 603.03 Program Annual Report and Self-Study.

(a) The sponsoring institution shall annually complete and submit [form] the, “[New Hampshire Board of Nursing Program Annual Report”]; ~~as amended 2015~~].

(b) Approved programs [~~that have received national nursing accreditation~~] shall submit a self- study report that correlates with the required timeframe for the national nursing accreditation report. [~~For approved programs not accredited, a self- study report shall be required every 5 years.~~]

Commented [39]: ? change to programmatic accreditation

(c) self- study report shall address the following criteria:

(1) A systematic evaluation of:

- a. Student learning outcomes;
- b. Graduate competencies;
- c. Program outcomes; and
- d. Results of trended and aggregated data used for program improvement; and

(2) Sources of evidence used to measure achievement of program outcomes, to include, but not be limited to:

- a. Student retention, attrition, and on-time program completion rates;
- b. Type and number of faculty, faculty competence and faculty retention/turnover;
- c. Laboratory and clinical learning experiences;
- d. NCLEX examination pass rates for graduates taking the examination for the first time;
- e. Proposed future curriculum adjustments related to NCLEX performance;
- f. Proposed future curriculum adjustments related to employer and graduate satisfaction;
- g. Proposed performance improvement initiatives related to program outcomes; and
- h. Review and resolution of program complaints and review of grievances.

(d) ~~The [board's]~~ OPLC's review of the program's evaluation shall include a site visit by ~~[board representatives]~~ OPLC's inspector which:

Commented [40]: Keep The Board, and delete OPLC inspector

(1) Shall be conducted in conjunction with the national nursing accreditation body survey visit;

(2) Is intended to assess, clarify, verify and evaluate the material submitted in the self-study; and

(3) Shall provide the basis for determining compliance with these rules and RSA 326-B: 32.

(c) ~~[Programs accredited by a national nursing organization authorized by the federal agency authorized to accredit nursing programs may submit that organization's accreditation report to the board if it is]~~ **Programs shall submit the national nursing accreditation self-study report to the OPLC to demonstrate compliance with these rules.**

(1) Within 3 years of the [board's] date of **the** review; and

(2) Cross referenced and revised to demonstrate compliance with these rules.

(f) Following review of the institution's self-study, the [board representatives'] site visit, and other materials submitted by the sponsoring institution, the [board] **OPLC** shall take action as noted in **Nur 603.01(f)** based upon the degree of compliance with these rules and RSA 326-B: 32.

Nur 603.04 Full Approval.

(a) Following initial approval, the sponsoring institution [may] **shall** request the [board to confer full approval if the program] **OPLC issue full approval of the program if the program:**

(1) Is in compliance with all of the conditions imposed by the board under Nur 603.02;

(2) Has filed all annual reports required by Nur 603.03;

(3) Has filed all self-study materials required by Nur 603.03;

(4) Is determined to be in compliance with all board rules and RSA 326-B: 32 based upon the self-study, as validated by the site visit;

(5) ~~[Meets the nationally determined]~~ **Has an** NCLEX pass rates ~~[average of the current year]~~ **of 80% or above** for first time test takers when the annual pass rates for the three most recent calendar years are averaged; and

(6) Has received, subsequent to the receipt of the initial approval, from the [board] **OPLC**, all necessary approvals from the higher education commission.

(b) ~~The [board]~~ **OPLC** shall deny full approval for failure to comply with RSA 326-B: 32 or these rules, and:

(1) Commence the process to place the program on probation pursuant to Nur 603.05; or

(2) Commence the process to withdraw approval pursuant to Nur 603.06.

~~[(e) The board shall provide written notification to the sponsoring institution official and director within 10 working days of its decision. The notification shall indicate any program deficiencies and actions needed for compliance with these rules and RSA 326-B: 32.]~~

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Commented [42]: Keep Board Representation

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Commented [45]: Should meet the Programmatic accreditation requirements

Commented [46]: Keep The Board delete OPLC

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— (d) The sponsoring institution may appeal the board's decision by requesting a hearing within 30 days of the date of the notification.

— (e) The sponsoring institution's official and director shall be given notice of the hearing as required by RSA 541-A: 31, III, and Nur 207.02.]

Readopt with amendment Nur 603.05, effective 7/28/16 (Document #11145), to read as follows:

Nur 603.05 Program Probation.

(a) If the [board] **OPLC** denies a request of a sponsoring institution to grant full approval to a nursing education program under Nur 603.04, the board shall enter a written order that:

Commented [48]: Keep The Board delete OPLC

- (1) Changes the status of the program from "initially approved" to "approved on probation";
- (2) Identifies all deficiencies required to be corrected for the program to come into compliance with these rules and RSA 326-B: 32;
- (3) Provides a reasonable period of time of not less than 90 days to submit an action plan to correct the identified program deficiencies; and
- (4) Provides notice of the right of the sponsoring institution to seek a hearing pursuant to [Nur] **Plc** 200 to address the findings of the [board] **OPLC**.

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(b) The appeal of an order hereunder shall not stay the change in the status of the program, but shall stay the obligation of the program to comply with the remainder of this section pending:

- (1) Full resolution of the issues in the hearing conducted pursuant to Nur 200;
- (2) Further order of the board; or
- (3) Receipt of an order from a court of competent jurisdiction directing the board or the program to initiate additional action.

(c) If the nursing program accepts the change in status without appeal it shall:

(1) Within 90 days of the order, provide the board **through the OPLC** with a report that discusses factors contributing to the program deficiencies noted by the [board] **OPLC**, including:

Commented [50]: Keep The Board delete OPLC

- a. Program graduation rates for the last 3 years;
- b. Number of nursing faculty teaching on full-time and part-time basis, including adjunct clinical faculty;
- c. National Council Licensure Examination for Registered Nurses (NCLEX-RN®) pass rates for the last 3 years; or
- d. National Council Licensure Examination for Practical Nurses (NCLEX-PN®) pass rates for the last 3 years; and

e. How program evaluation data is collected and used for program planning and improvement; and

(2) Provide the board **through the OPLC** with a written plan of correction covering the next 12-month period, to include but not be limited to:

- a. Timelines for improvement;
- b. Adjustment to the mission, philosophy and organizing framework of the nursing program;
- c. Changes in faculty resources and workload;
- d. Changes in student support services;
- e. Receipt of additional fiscal resources;
- f. Changes to program admission, progression, and graduation policies; and
- g. How student, graduate, and employer data is collected to measure program satisfaction among these key stakeholders.

(d) No later than one calendar year after notification of a change to probation status, the sponsoring institution shall either:

(1) Correct the deficiencies identified pursuant to (a) above and come into compliance with board requirements; or

(2) Request an extension of time, in which it shall:

- a. Explain why the identified deficiencies have not been corrected within the allotted time;
- b. Provide a summary of the program's good faith efforts to come into compliance within the allotted time; and
- c. Present a plan of action to come into compliance within the extension.

(e) The **board OPLC** shall extend the one-year time frame up to 6-months if:

- (1) The efforts made to come into compliance demonstrate good faith; and
- (2) The plan of action to come into compliance is realistic and complete.

(f) **After 18 months of probation, the program administrator shall be required to appear before and present to the board a current analysis of program effectiveness, problems identified, outcomes of correction plan and timeline for improvement if the nursing program has not:**

(1) Demonstrated consistent measurable progress toward implementation of the correction plan; or

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Commented [52]: Can we add VPAA or Provost (academic leadership) to also show?

(2) ~~[Maintained]~~ **Achieves** NCLEX scores for first-time test takers ~~[above the national benchmark]~~ **at 80% or above** for its graduates.

Commented [53]: Should this be programmatic aggregate or NCSBN % (see above)

(g) While on probationary status, a nursing program shall as ordered by the board:

- (1) Limit or suspend admissions and enrollment;
- (2) Not add new sites or expand the program;
- (3) Submit to additional site visits; and
- (4) Submit interim data, including but not limited to:
 - a. Progress reports;
 - b. Syllabi of courses, and evaluations of faculty performance;
 - c. Reviews of textbooks, and electronic resources used to promote student learning outcomes;
 - d. National nursing accreditation findings; and
 - e. Financial and student records when necessary to verify the accuracy of the institution's self-study.

(h) The ~~[board]~~ **OPLC** shall reinstate initial or full approval status if:

- (1) The program submits evidence of compliance with nursing education standards within the specified time frame; and
- (2) NCLEX scores for first time test takers are maintained for a minimum of two years at ~~[or above the national pass rate averages]~~ **80% or above.**

Commented [54]: Should this be programmatic aggregate or NCSBN % (see above)

(i) If the program does not meet the criteria for reinstatement of its approval status, it shall be summoned by the ~~[board]~~ **OPLC** to show cause **to the board** why approval of the program should not be withdrawn.

Readopt with amendment Nur 603.06 through Nur 603.09, effective 1/23/16 (Document #11024), to read as follows:

Nur 603.06 Withdrawal of Approval.

(a) When a program previously placed on probation fails to demonstrate compliance with RSA 326-B: 32 or these rules as set forth in the board's probation order(s), the board shall enter an order:

- (1) Directing the ~~sponsoring institution's official and the director to appear at a hearing;~~
- (2) Directing the sponsoring institution to present evidence why the program's approval should not be withdrawn; and

Commented [55]: match this to above VPAA/Provost (leadership)

(3) Describing the areas of continued deficiency.

(b) The sponsoring institution shall, at least 10 days prior to the hearing, present documentation that it believes fully describes its efforts to come into compliance in the areas identified in the order as being of continued deficiency.

(c) The board shall review the documentation submitted pursuant to (b) above and all other evidence presented at the hearing and make a decision regarding compliance with these rules and the program's approval status within 90 days.

(d) The ~~board~~ **OPLC** shall provide written notification to the sponsoring institution official and director within 10 working days of ~~its~~ **the board's** decision.

Nur 603.07 Program Approval **Status Re-Evaluation**. An approved nurse education program shall have its approval status re-evaluated:

(a) If the ownership or organizational structure changes;

(b) If an institution is discovered by the board to have offered false information regarding a program;

(c) If complaints are received regarding alleged violations of these rules or laws;

(d) If there is a change in the program's accreditation status by a regional or national accrediting body approved by the U.S. Department of Education for programs of nursing;

(e) If the board **through the OPLC** receives complaints from students, consumers, instructors, employers, other interested parties;

(f) If the board **through the OPLC** receives information that indicates that the program is or was out of compliance with any provision in this chapter;

(g) If the approval of the higher education commission is withdrawn;

(h) Pursuant to Nur 603.04 (b) (c) and as directed by the board;

(i) If a nursing education program's first-time test taker NCLEX pass rate falls below ~~the NCLEX standard for the examination given as determined by the National Council of State Boards of Nursing~~ **80% average over 3 years; or**

(j) If the board is notified by complaint or report of student attrition, faculty turnover, or inability of students to obtain clinical learning opportunities in numbers that are elevated for the program under consideration or for all programs in New Hampshire.

Nur 603.08 Approved Program Accreditation Requirement.

(a) ~~All programs [that has been approved prior to October 1, 2007,]~~ shall be required to obtain accreditation from a regional or national accrediting body approved by the U.S. Department of Education for programs of nursing if the status of the program is required to be reviewed pursuant to Nur 603.07(g) or (i).

Commented [56]: As above, suggest keeping the pass rate to match either NCSEB or program accreditation rate

(b) Following any visit by the accrediting agency, a nursing program shall submit a complete copy of all site visit reports to the [board] **OPLC** within 15 days of receipt by the program and notify the [board] **OPLC** within 15 days of any change or pending changes in program accreditation status or reporting requirements.

(c) The administrator of a nursing program that loses accreditation status or allows its accreditation status to lapse shall file an application for renewal of accreditation pursuant to Nur 603.07 within 30 days of loss or lapse in accreditation status.

Nur 603.09 Termination.

(a) No program shall be voluntarily terminated by the sponsoring institution prior to the earlier of:

- (1) The passage of one full academic year; or
- (2) The graduation of the last admitted class.

(b) When a sponsoring institution decides to terminate a nursing program, it shall notify the [board] **OPLC** within 30 days of that decision.

(c) Upon notification pursuant to (b) above, the institution shall suspend admissions and continue the program as required pursuant to (a) above.

(d) The institution shall provide the board through the OPLC with a plan to phase out the program including, but not limited to:

- (1) The timeline for ending the program;
- (2) Plans for student program completion, including details of assistance to be provided in arranging transfer to other approved programs;
- (3) Arrangements for the secure storage and appropriate permanent access to academic records and transcripts by students and faculty; and
- (4) Plans to notify all students, at their last known address, who attended the program within the last 5 years, but failed to complete the program, of the plan to terminate the program and how such students may obtain assistance with program completion.

(e) A program whose approval is withdrawn involuntarily pursuant to Nur 603.06 shall be ordered by the board to provide a plan of termination that complies with the criteria in (d) above.

Readopt with amendment Nur 604.01 through Nur 604.08, effective 1/23/16 (Document #11024), to read as follows:

PART Nur 604 **CERTIFICATE OF LICENSED PRACTICAL NURSE INTRAVENOUS THERAPY COURSE**

Nur 604.01 Overview.

Commented [57]: change to : the board through the OPLC

Commented [58]: 1/6/25 awaiting information from AVA as far as teaching content and standards

Commented [BB59R58]: Received from ynn Hadaway and Toni Schor AVA:
I have never seen any weight restriction for meds that an LPN/LVN can or cannot give. The risk with blood and oncology medications requires advanced knowledge and ongoing assessment during the administration of both of these. Assessment is what LPN/LVN is not prepared to do. IMO, the oncology meds includes the fact that many are vesicants and thus this should be expanded to include all vesicants since there are so many non-oncology meds that are vesicants, eg vasopressors. Post licensure competency is the demonstrated ability to perform adequately in the real world of work. This is assessed by a qualified instructor assessing the performance of all skills/tasks/interventions in the clinical area on real patients. It is not done in a lab for simulation settings. Also initial competency and ongoing competency are 2 very different processes. This definition does not vary based on the licensure. For all aspects of what is legally within ones' scope of practice, there should be documented competency as required by TJC. LPN/LVN is not different than any other licensure. There are many variations between states. Roughly half the states require a post licensure educational course that includes clinical practice. The curriculum for these states are all fairly similar with little variation. Then there are the states that do not require post licensure education. IMO, all nursing personnel should require a post licensure education course on infusion therapy and vascular access.

Commented [BB60]: State by state
https://pedagogyeducation.com/Resources/State-by-State-IV-Certification-Requirements?fbclid=IwY2xjawH1FBVleHRuA2FlbQlXMAABHdkbT6lPxxGC_FrcHe4Ghfuz1qj7Sr6MsPyaxdVwzn9F1TVCMhpHpQWT7w_aem_YLcpmuSOQavpNop0pNI9og

(a) To promote the health, safety, and welfare of individuals receiving specific intravenous fluids and drugs, and pursuant to RSA 326-B, LPNs may be instructed in the performance of intravenous therapy.

(b) An LPN who has successfully completed a board approved intravenous therapy course shall provide IV therapy under the direction of a physician or dentist, or as delegated by a registered nurse.

(c) LPNs shall be instructed that they are accountable and responsible for their delegated activities and shall only perform intravenous therapy for clients weighing greater than 32 kilograms.

Commented [61]: delete after delegated activities

Nur 604.02 Application Process for Course Approval.

(a) Any institution planning to sponsor a course designed to prepare LPNs to provide intravenous therapy shall submit the documentation required by (b) below to the [board] OPLC for initial approval 6 months prior to course implementation. [Board] The OPLC approval shall be required prior to course implementation.

Commented [62]: the board through the OPLC

Commented [63]: The Board, delete OPLC

(b) Initial course approval by the [board] OPLC shall be granted if there is compliance with these rules, as well as documentation of the following:

Commented [64]: The Board, delete OPLC

- (1) That the purposes of the program are consistent with Nur 601.01(b), (1) – (4);
- (2) That the curricular organization of the program, including the number of classroom and clinical hours as well as the number hours of theoretical and clinical instruction meet the requirements of Nur 602.12;
- (3) That the course content and course objectives meet the requirements of Nur 602.12;
- (4) Program policies for admission criteria and educational policies;
- (5) Each course offered as part of the program shall provide one or more mechanisms for:
 - a. The evaluation of the academic performance of the student by the instructor; and
 - b. The evaluation of the proficiency of the instructor by his or her students; and
 - c. Each cooperating agency's ability to provide the quality and quantity of learning opportunities necessary to meet instructional needs.

(c) The [board] OPLC shall initially, and every 3 years following full approval, review the documents required pursuant to (b) above for compliance with these rules;

Commented [65]: The Board, delete OPLC

(d) Following review of documents as required by (c) above, the [board] OPLC shall:

Commented [66]: The Board, delete OPLC

- (1) Grant initial approval;
- (2) Grant full approval after one year of initial approval and every 3 years thereafter, if the course continues to meet criteria as required by these rules;
- (3) Impose probation after notice and opportunity for hearing, on a course at any time the course is not in compliance with RSA 326-B or these rules; or

(4) Withdraw approval, after notice and opportunity for hearing, if a course on probation fails to correct deficiencies within the timeframe established by the board.

(e) In addition to determining program status pursuant to (d) above, the board shall offer recommendations for compliance or course enhancement;

(f) The [board] **OPLC** shall notify the sponsoring institution within 10 working days of the board's decision. The decision shall be tentative but shall become final if no appeal is received within 30 days;

(g) If the sponsoring institution fails to meet criteria and the board withdraws approval, the [board] **OPLC** shall notify the sponsoring institution within 10 working days of the board's decision;

Commented [67]: these changes are okay, as OPLC is acting on behalf of the Board

(h) Pursuant to RSA 326-B, the sponsoring institution may appeal within 30 working days the board's decision by requesting a hearing to present evidence supporting course approval;

(i) The [board] **OPLC** shall provide notice of the hearing sponsoring institution pursuant to Nur 207.02;

(j) The board **through the OPLC** shall contact the sponsoring institution to determine compliance with RSA 326-B and these rules if complaints are received regarding the course, the instruction, course policies or graduates' performance;

(k) Course changes shall be presented to the board **through the OPLC** for determination of compliance with this part.

Nur 604.03 Intravenous Therapy Course Content.

(a) The purpose of the course shall be clearly written and reflect the sponsoring institution's beliefs regarding:

- (1) Care-recipients;
- (2) Care-providers;
- (3) Characteristics of that care;
- (4) The environments within which that care is provided; and
- (5) The education needed to provide intravenous therapy as a nursing intervention.

(b) The expected outcomes of the course and participants' behaviors shall be clearly stated in the course outline.

(c) An organizational chart shall demonstrate the authoritative and cooperative relationships between the sponsoring institution and cooperating agency(s).

Nur 604.04 Intravenous Therapy Course Evaluation. The course coordinator and instructors shall evaluate each course based on standardized or instructor evaluative tools designed to obtain information regarding:

- (a) Theoretical content and clinical experience;

- (b) Instruction and educational policies; and
- (c) Performance of course graduates by employers.

Nur 604.05 Intravenous Therapy Course Provider Qualifications.

(a) The course shall only be offered by a sponsoring institution licensed under RSA 151, or a New Hampshire educational institution, or board approved distance education program that has the financial resources and personnel to conduct such a course.

(b) The sponsoring institution shall retain a course coordinator who shall have the responsibility for the course's administration.

(c) The course coordinator shall:

- (1) Hold a current and unencumbered registered nurse license in New Hampshire, a current and unencumbered multi-state RN license issued by a compact state, or shall hold a current active RN license to practice that is not encumbered and meet requirements in the jurisdiction where the program is approved;
- (2) Meet the requirements of Nur 602.07(c) (1);
- (3) Document at least 3 years of registered nurse experience in a management or supervisory position, including experience in the education role;
- (4) Assist with developing, implementing and oversight of the budget;
- (5) Plan, implement, and evaluate the course;
- (6) Hire, supervise and evaluate qualified instructors;
- (7) Secure adequate facilities and material resources to support the course; and
- (8) Determine course policies related to:
 - a. Student admission;
 - b. Retention;
 - c. Testing and grading;
 - d. Student dismissal from the course; and
 - e. Successful completion criteria.

(d) The course coordinator shall complete and submit annually the NH Board of Nursing [Form] **"LPN IV Therapy Program Annual Report"** [as amended 12-2014], **revised 1/2025**.

(e) The student LPN shall submit to the [board] **OPLC** within 30 days of course completion a certification of completion from the sponsoring program.

Nur 604.06 Instruction.

(a) Instructors shall participate in:

- (1) Classroom and clinical teaching;
- (2) Student evaluation;
- (3) Course implementation and evaluation; and
- (4) Development of course policies and other course activities as assigned.

(b) Instructors shall meet the following criteria:

- (1) Faculty, preceptors, or others employed by, or who are agents of the LPN intravenous course program and who are in contact with patients shall hold a current and active license to practice nursing that is not encumbered and meets requirements in New Hampshire where the students and patients are located;
- (2) Faculty who teach didactic courses, or who have oversight of students or preceptors but do not provide care for patients, shall hold a current and active license to practice nursing that is not encumbered and meet requirements in the home state/jurisdiction where the LPN intravenous course is approved; and
- (3) All faculty, regardless of function in the program shall document at least 3 years of clinical registered nurse experience, at least one year of which shall be providing intravenous therapy.

(c) Instructors shall not teach more than 4 students during a clinical experience.

(d) Guest lecturers with specialized knowledge, experience, or both, in content areas required by Nur 604.07 may participate in student instruction for specific learning activities under the supervision of the course coordinator.

Nur 604.07 Curriculum.

(a) The curriculum of the LPN IV therapy course shall include knowledge, skills and abilities necessary for the scope and standards of competent nursing practice expected at the level of licensure. The LPN IV therapy course provided by nursing faculty shall meet the same requirements, rigor and quality of the [board] **OPLC** approved pre-licensure nursing programs.

(b) The curriculum shall prepare the LPN to:

- (1) Initiate intravenous therapy and administer crystalloid intravenous fluids;
- (2) Initiate, monitor and regulate the prescribed flow rate of solutions required by (1) above;
- (3) Maintain the intravenous site;
- (4) Replace solutions required by (1) above;

Commented [68]: See BON June 2024 proposal to have organizations create their own program of education (I am in favor of that as I think it would be stronger curriculum) BON Meeting Link <https://app.onboardmeetings.com/897126b4f70c4ac48c65cd3f283a7678-1551/meetingBook/14cddb3dada423aa09023fba2339b9f-1551?page=54&tabNumber=1> Have to change Section 326-B I (m) and 326-B III if we allow organizations to have their own classes approved by BON based upon curriculum. Consider increasing time and specify didactic and hands on : One approved site from Florida, <https://infusionknowledge.com/event-calendar/> and then refers to NH that has " live video demo" <https://lnahealthcareers.com/ivtherapy/>

Commented [69]: The Board, delete OPLC

(5) Discontinue intravenous devices in accordance with institutional policy;

(6) Add medications and nutrients to intravenous fluids in accordance with (1) above and institutional policy;

(7) Add medications and nutrients to fluids previously mixed by a registered pharmacist or the pharmaceutical manufacturer in accordance with institutional policy;

(8) Flush intermittent devices with physiological saline or a heparin solution; and

(9) Administer medications by concentration, manual administration or intermittent infusion; and

(10) Access CVAD per institutional policy.

(c) Participants shall not be instructed in administration of or administer the following:

(1) Fluids used in research, or oncology therapy;

(2) Blood or blood products;

(3) Hyperalimentation solutions, colloids and lipids; and

(4) Intravenous therapy to clients who weigh less than 32 kilograms.

(d) Intravenous therapy course content shall include:

(1) A minimum of 30 hours of theoretical content and laboratory practice pertinent to intravenous therapy;

(2) Review of the law and rules pertinent to nursing in New Hampshire, and the policies and procedures of the cooperating agency where clinical instruction occurs;

(3) Review of anatomy and physiology particularly as it relates to the transport system, fluid replacement and intravenous therapy;

(4) Information pertinent to the relationship between intravenous therapy and human regulatory functions, as well as the clinical manifestations resulting from fluid and electrolyte imbalance and pathological disturbances;

(5) Principles of infection control and aseptic procedures;

(6) Use of equipment and methods for assessing and correcting equipment malfunctions;

(7) Review of principles related to the compatibility and incompatibility of drugs and solutions;

(8) Calculations pertinent to the administration of intravenous fluids and drugs;

(9) Maintenance, monitoring, and discontinuance of intravenous treatment systems;

Commented [70]: Suggest deleting and doing a Position statement to add more clarity for BON/organizations this, see NY 2007 <https://www.op.nysed.gov/sites/op/files/prof/nurse/nurse-lpnbloodadmin.pdf> See AVA certification <https://www.vacert.org/wp-content/uploads/2021/08/Candidate-Handbook-2024-1.pdf>.

Commented [71]: Suggest: A minimum of 16 hours didactic education and 16 hours of clinical with 3 successful IV insertions documented (See Wyoming: <https://pedagogyeducation.com/Resources/State-by-State-IV-Certification-Requirements>

(10) Care of the patient experiencing local or systemic adverse complications resulting from intravenous therapy; and

(11) Care of the high risk patient.

Nur 604.08 Participants.

(a) Applicants for the course shall:

- (1) Demonstrate the ability to read and write common terminology used in intravenous therapy;
- (2) Have the ability to perform the physical activities related to intravenous therapy;
- (3) Hold a current and unencumbered practical nurse license in New Hampshire or a current and unencumbered multi-state LPN license issued by a compact state; and
- (4) Maintain competence to safely perform intravenous therapy using principles of pharmacokinetics.

(b) To practice intravenous therapy in New Hampshire, graduates of intravenous therapy courses, other than a New Hampshire course, shall submit their documents and credentials to the [board] OPLC who shall evaluate their education and practice and if comparable with current course graduates shall designate them as having completed an approved LPN IV therapy program.

Commented [72]: Change back to The Board and delete OPLC

Readopt with amendment Nur 605.01 through Nur 605.06, effective 1/23/16 (Document #11024), to read as follows:

PART Nur 605 NURSING REFRESHER COURSE

Nur 605.01 Course Availability.

(a) Sponsoring institutions seeking approval for a refresher course shall comply with Nur 605.02 – Nur 605.05.

(b) One year following initial approval, the [board's representatives] OPLC shall review the course to determine compliance with this chapter.

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(c) The course coordinator of an approved Refresher Program shall complete and submit annually to the [board Form] OPLC the "Refresher Course Annual Report", [as amended 12-20-2014] revised 1/2025.

Commented [74]: change back to Board and delete OPLC, need to see the form, can this be attached here to view?

(d) Continuing approval shall be granted every 3 years based on compliance.

Nur 605.02 Refresher Course Application.

(a) A sponsoring institution submitting an application to offer a structured nursing refresher course shall submit an application and supporting documents pursuant to (b) below for [board] OPLC approval 3 months prior to course initiation.

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(b) The applicant shall provide a complete application that:

- (1) Demonstrate that the projected budget will support the course;
- (2) Includes a statement of philosophy and purpose consistent with fully educating and providing necessary skills for the workforce;
- (3) Includes a course calendar describing all content, learning activities, and objectives stated in behavioral terms;
- (4) Describes the methods of instruction and evaluation;
- (5) Includes a complete reference of current literature and resources pertinent to content that will be available to those taking the course;
- (6) Describes its expected student outcome; and
- (7) Specifies its criteria for measurement of successful completion.

(c) The [board] **OPLC** shall grant [the application] **course approval** if the application complies with (b) above.

Commented [76]: Change back to Board

Nur 605.03 Refresher Course Criteria.

(a) A refresher course shall last no longer than 6 months and consists of:

- (1) A minimum of 80 hours of clinical practice directly supervised by a registered nurse;
- (2) A minimum of 40 hours of theoretical instruction;
- (3) A calendar of current readings and activities pertinent to nursing education and practice;
- (4) A description of the expected educational outcomes based on content required by Nur 602.13; and
- (5) A method for evaluating the course.

Nur 605.04 Refresher Course Coordinator.

(a) Prior to assuming responsibility and accountability for the course[~~the course coordinator shall be approved by the board. The board shall grant such approval if~~] the course coordinator **shall** meet[s] the criteria specified in (b) below.

(b) The course coordinator located within New Hampshire shall:

- (1) Possess a current and unencumbered registered nurse license in New Hampshire or a current and unencumbered multi-state RN license issued by a compact state;
- (2) All course coordinators, shall document at least 3 years' experience as a nurse educator or education coordinator within 5 years of request for approval and meet Nur 602.06 (a) and (b)
- (3)a.; and
- (3) Document at least 5 years of nursing practice.

Nur 605.05 Refresher Course Instructors.

(a) Each refresher course instructor shall:

- (1) Possess a current and unencumbered registered nurse license in New Hampshire or a current and unencumbered multi-state RN license issued by a compact state;
- (2) Document at least 3 years of active nursing practice, to include clinical nursing faculty within the 5 years immediately prior to request for approval; and
- (3) Meet Nur 602.07 (a) (1) b.

(b) The sponsoring institution shall ensure that there are sufficient instructors to:

- (1) Meet the instructor to student ratio of 1:8;
- (2) Meet the educational goals of the course; and
- (3) Ensure that the safety and welfare of care-recipients, care-providers and instructors is not compromised.

(c) Refresher course instructors shall:

- (1) Determine successful completion of the theoretical and clinical content;
- (2) Evaluate effectiveness of instructional methods and instructors; and
- (3) Assess suitability of cooperating agencies.

(d) Upon successful completion of the refresher course, the course coordinator shall provide to the reentry nurse and the [board] **OPLC** a written statement that includes the following:

- (1) The name of the course graduate;
- (2) The number of theoretical and clinical hours;
- (3) The date of successful completion; and
- (4) The instructor's signature and date validating the nurse's ability to safely meet standards as required by RSA 326-B:12 or RSA 326-B13.

Commented [77]: The Board and OPLC staff

Nur 605.06 Refresher Course Offered through Distance Education Programs.

(a) Faculty, preceptors, course coordinator and instructors and others employed by, or who are agents of, the refresher course program and who are in contact with patients shall hold a current and active license or privilege to practice that is not encumbered and meets requirements in the state/ jurisdiction where the students/ patients are located.

(b) Coordinator and faculty who teach didactic nursing, or faculty who have oversight of students or preceptors but do not provide care for patients, shall hold a current and active license or privilege to practice

that is not encumbered and meet requirements in the home state/jurisdiction where the refresher course program is approved.

Repeal Nur 606, effective 7/28/16 (Document #11145), as follows:

[PART Nur 606 NURSING PROGRAM APPROVAL FEES

Nur 606.01 Fees.

— (a) The fees set forth in Table 6.1 “Fees” shall be applicable for all applications for initial approval under this chapter and ongoing approval as deemed necessary by the board:

Table 6.1 “Fees”

Action	Fee
Application for Initial Approval	\$1000.00 for first site visit; \$500.00 per subsequent site visit
Application for Additional Program Approval (as part of Initial Approval)	\$250.00
Complications with Accreditation or Continuing Approval Requiring Site Visit	\$1000.00 for each resulting site visit
Stipends for Program Approval Evaluation Team Members	\$750.00 for Team Chair \$500.00 per Non-Chair Team Member

(b) In addition to the fixed fees listed in Table 6.1 “Fees”, applicants shall pay the actual cost, as calculated and shown on an invoice sent by the board to the applicant following completion of the site visit, of the following for board members only:

- (1) Transportation to and from the site visit for evaluation team members;
- (2) Transportation of the team members during the site visit;
- (3) Lodging required for the site visit for evaluation team members;
- (4) Meals during the site visit for evaluation team members, taken after the evaluation team members depart for the site and before their return from the site;
- (5) All expenses of the team members or board incurred in preparation for, during, or after the site visit, as necessitated by the site visit, including but not limited to:
 - a. Copying or reproduction of documents; and
 - b. Office consumables such as paper, computer disks, and postage.

~~— (c) All fees except for stipends shall be paid by the sponsoring institution directly to the board within 30 days of submission of an invoice or invoices by the board. If paying by check, such check shall be made payable to “Treasurer, State of New Hampshire.”~~

~~— (d) Stipends shall be payable to the individual evaluation team members but shall be sent to the board for distribution to the team members. Payment of stipends shall be made within 30 days of submission of an invoice or invoices by the board.]~~

Readopt with amendment and renumber Nur 607, effective 1/23/16 (Document #11024), as Nur 606 to read as follows:

PART Nur 60[7]6 INNOVATIVE APPROACHES

Nur 60[7]6.01 Pilot Program for Innovative Approaches for Teaching and Learning.

(a) The purpose of a pilot program is to:

- (1) Foster innovative models of nursing education to address the changing needs in health care delivery systems;
- (2) Ensure that innovative approaches are conducted in a manner consistent with the board’s role of protecting the public; and
- (3) Ensure that innovative approaches conform to the quality outcome standards and core education criteria established by the board.

(b) A program applying for a pilot program shall:

- (1) Hold full approval by the board [of nursing] through the OPLC;
- (2) Have no substantiated complaint, discipline or deficiencies in the past 2 years, and
- (3) Have been compliant with all board rules during the past 2 years.

Commented [78]: Keep the Board and add " in conjunction with OPLC Nursing Staff"

(c) The following written information shall be provided to the board through the OPLC at least 30 days prior to a board meeting:

- (1) Identifying information including name of program, address, responsible party and contact information;
- (2) A brief description of the current program, including accreditation and [B]board approval status;
- (3) Identification of the regulation or regulations that the proposed innovative approach would alter;
- (4) Length of time for which the innovative approach is requested;
- (5) Description of the innovative approach, including objectives;

- (6) Brief explanation of the rationale for the innovative approach at this time;
- (7) Explanation of how the proposed innovation differs from approaches in the current program;
- (8) Available evidence supporting the innovative approach;
- (9) Identification of faculty, program, and sponsoring institution resources that support the proposed innovative approach;
- (10) Expected impact the innovative approach will have on the program, including administration, students, faculty, and other program resources;
- (11) Plan for implementation, including timeline;
- (12) Plan for evaluation of the proposed innovation, including measurable outcomes, method of evaluation, and frequency of evaluation; and
- (13) Additional application information as requested by the board.

(d) The **OPLC in consultation of the** board shall approve an **application for innovation** that meets the following criteria or approve the application with modifications as agreed between the board and the nursing education program:

- (1) Eligibility criteria in (b) and application criteria in (c) are met;
- (2) The innovative approach will not compromise the quality of education or safe practice of students;
- (3) Resources are sufficient to support the innovative approach;
- (4) Rationale with available evidence supports the implementation of the innovative approach;
- (5) The implementation plan is reasonable to achieve the desired outcomes of the innovative approach;
- (6) The timeline provides for a sufficient period to implement and evaluate the innovative approach; and
- (7) The plan for periodic evaluation is comprehensive and supported by appropriate methodology.

(e) The **OPLC in consultation with the** board shall:

- (1) Deny the application or request additional information if the program does not meet the criteria in (b) and(c); or
- (2) Rescind the approval of the innovation or require the program to make modifications if:
 - a. The [board] **OPLC** receives substantiated evidence indicating adverse impact ;

Commented [79]: Keep The Board, delete OPLC

b. The program fails to implement or evaluate the innovative approach as presented and approved; or

c. The program fails to maintain the eligibility criteria in (b).

(f) An education program that is granted approval for an innovation shall maintain eligibility criteria in (b) and submit:

(1) Progress reports conforming to the evaluation plan annually; and

(2) A final evaluation report that conforms to the evaluation plan, detailing and analyzing the outcomes data.

(g) If the innovative approach has achieved the desired outcomes and the final evaluation has been submitted, the program may request that the innovative approach be continued.

(h) The **OPLC in consultation with the** board shall grant the request to continue approval if the innovative approach has achieved desired outcomes, has not compromised public protection and is consistent with core nursing education criteria.

Commented [80]: Switch this to say The board in consultation with OPLC

Readopt with amendment and renumber Nur 608, effective 9/27/2023 (Document #13707), as Nur 607 to read as follows:

PART Nur 60[8]7 NURSE EXTERNS

Nur 60[8]7.01 Definitions.

(a) “Nurse externship” means a clinical learning program pursuant to RSA 326-B:32(I)(a), whether paid, for course credit, or uncompensated, that supplements an RN student’s education and training through placement in a health care facility at which the nurse extern performs nursing tasks or activities under supervision.

(b) “Nurse extern preceptor” means an ~~board~~ **OPLC** licensed RN or APRN working at a New Hampshire health care facility that meets the qualifications outlined in Nur 608.05.

(c) “Nurse extern” means a student enrolled in ~~board~~ **an OPLC** approved RN education program who practices in a non-licensed capacity in a New Hampshire health care facility.

(d) “Supervision” means direction by a qualified nurse extern preceptor for the accomplishment of a nursing task or activity, including initial direction and periodic inspection of the actual accomplishment of the task or activity

Nur 60[8]7.02 Nurse Extern Programs.

(a) Nurse education programs with approval pursuant to Nur 603.04 may seek to add nurse externship programs to its clinical learning program.

(b) Nurse education programs shall submit written notice of the addition of a nurse externship program pursuant to Nur 602.1[6]4.

(c) The board may, upon notice and an opportunity to be heard, revoke the approval of the nurse extern program if any nurse extern or nurse extern preceptor commits any act that would be subject to discipline under RSA 326-B:37 or Nur 402.04(b). The nurse extern preceptor shall be responsible for the nurse extern's conduct during the duration of the approved nurse externship agreement as it pertains to the scope of the externship agreement.

(d) A nurse extern preceptor shall inform the approved education program immediately of any violations of state laws, board's administrative rules, or any complaints made which would be a violation of any state law or administrative rule regarding its nurse extern. The approved education program shall thereafter immediately notify the board through the OPLC.

Nur 60[8]7.03 Nurse Extern Qualifications.

(a) In order to qualify as a nurse extern, the individual shall:

- (1) Be enrolled and in good standing in a board approved RN education program;
- (2) Have successfully completed a clinical or simulation course in their current RN education program;
- (3) Have successfully completed a pharmacology course or its equivalent if their nurse externship is to involve assistance with medication administration; and
- (4) Be assigned a nurse extern preceptor to act as a nurse extern for a designated time period not to extend more than 3 months beyond the person's expected graduation date from their RN training program.

~~[(b) The board shall approve the nurse extern application of any person satisfying the requirements of Nur 608.03(a).]~~

~~[(e)](b)~~ If a nurse extern ceases to meet any of the requirements of Nur 608.03(a), the nurse extern shall inform the educational program and nurse extern preceptor of the change and shall no longer serve as a nurse extern.

~~[(d) A nurse extern preceptor shall inform the approved education program immediately of any violations of state laws, board's administrative rules, or any complaints made which would be a violation of any state law or administrative rule regarding its nurse extern. The approved education program shall thereafter immediately notify the board.]~~

Nur 60[8]7.04 Nurse Extern Practice. As part of a nurse externship program, a nurse extern may, under the supervision of the nurse extern preceptor, perform any nursing task for which they have, through education or experience, demonstrated competency.

Nur 60[8]7.05 Nurse Extern Preceptor Qualifications.

(a) Each nurse extern preceptor seeking approval to supervise a nurse extern shall:

- (1) Be employed at a health care facility licensed, certified, or accredited by the appropriate New Hampshire authority;
- (2) Be in good standing; and

~~(3) Not have been subject to any current or pending discipline by the board.~~

Commented [81]: Is the Board sure it wants to remove this one?

~~[(b) After receiving notification under Nur 608.05(b), or on its own initiative, the board may, upon notice and an opportunity to be heard, revoke the approval of any nurse extern preceptor that:~~

~~(1) No longer meets the requirements of Nur 608.03;~~

~~(2) Has failed to provide supervision of a nurse extern; or~~

~~(3) Has otherwise demonstrated an inability to provide safe, effective training opportunities for nurse externs.]~~

Commented [82]: I think we should keep both, as without this section has no "teeth"